Example of a Letter of Guarantee:

On Bank Letterhead

Date:	
Stanley J. Paine Co., Inc. 373 Boylston Street Newton, MA 02459	
Dear Sirs:	
and guarantee payment for a written by (CUSTOMER'S NAI and drawn on account numb for the purpose of our custor	notification that (BANK NAME) will irrevocably honor a period of (30) thirty days for check number (CHECK #), ME), up to the amount of \$ (AMOUNT GUARANTEED), er (CUSTOMER'S ACCOUNT NUMBER). This guarantee is mer's purchase of personal property in connection with tion held at 1 Kay Way, Stoughton, MA on July 19, 2017.
Sincerely,	Print Name Bank Officer
	Bank Officer's Signature and Title
Rank Telephone Number	